



# Summer Employment Opportunities



*A Whale of a Summer Job!*

## **The C Shop**

Candy Shop, Bakery, Cafe & Pizza  
at Birch Bay

is now hiring for the 2019 Season

Open Weekends beginning May 10

Open Daily beginning June 14

**STUDENTS (16+) AND ADULTS  
LOOKING FOR SUMMER JOBS**

Contact Patricia Alesse or Saara Kuure

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4825 Alderson Rd · Birch Bay, WA 98230

[www.thecshop.com](http://www.thecshop.com)

# The C Shop

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## BEGINNING WAGES SUMMER 2019

	Federal Min. Wage	WA Min. Wage	C Shop Beginning Wage
Ages 14 and 15 begin at:	\$5.80	\$10.20	<b>\$10.20 per hour</b>
Age 16 begins at:	\$7.25	\$12.00	<b>\$12.00 per hour</b>
Age 17 begins at:	\$7.25	\$12.00	<b>\$12.10 per hour</b>
Age 18 and above begin at:	\$7.25	\$12.00	<b>\$12.20 per hour</b>
Adults with considerable job experience may begin at:	\$7.25	\$12.00	up to <b>\$12.90 per hour</b>

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## The C Shop Brief Job Descriptions:

### 1. Clean Up Person

- Sweeping, vacuuming, and mopping
- Sorts and takes out trash, compost, and recyclables
- Cleans all washrooms
- Cleaning machines and equipment
- Moving containers and pieces of equipment
- Cleaning glass (display cases, windows, etc.)
- Other occasional heavy cleaning tasks as arranged
- Sweeping the front porch each night (plus mopping it and cleaning the parking lot as needed)
- Maintains proper sanitation in all work areas
- Asks questions or for help whenever necessary

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Hours: Part Time up to 40 hours/week (Night shift variable 10:30 pm – 2:30 am)

Must be 18 or older and have reliable transportation.

Beginning wage up to \$16.00.

Two or three people may share this job alternating nights as desired.

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#### Qualifications:

- Must be able to work weekday, weekend, and Sunday nights
- Exhibits strong organizational skills
- Recognizes when help is needed and is willing to ask for it or provide it
- Able to lift 50 lbs
- Current Washington State Food Worker Card

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Please read the full job description at <http://www.thecshop.com/files/Cleanup Person Job Description 2019.pdf>

## **2. Baker**

- Bakes all products according to C Shop standards and recipes
- Ensures that all baked goods meet quality and presentation standards
- Follows the Kitchen Manager guidelines and direction
- Fills the nightly Bakery Order as directed by 9:30 am
- Maintains proper station set up and a clean work area
- Washes and sanitizes dishes
- Current Washington State Food Worker Card

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Hours: Approximately 6-8 hours to be complete by 9:30 am. Some shorter shifts of 3-4 hours early in the season and depending on size of order. Orders for the baker are conveyed by 8 pm.

Must be 18 or older and have reliable transportation.

Beginning wage is \$16.00.

Two or three people may share this job alternating nights as desired.

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### Qualifications:

- Has extensive experience as a home baker (bread, pie, cookies)
- Has experience troubleshooting yeast breads
- Has a reputation for maintaining a safe and clean kitchen
- Has a familiarity with Baker's Math, HACCP protocols, and SOPs
- Must be able to work weekend and Sunday mornings
- Able to lift 50 lb sacks of flour and 40 lb buckets of ingredients

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Please read the full job description at <http://www.theshop.com/files/Baker Job Description 2019.pdf>

## **3. Café Crew Member**

### **Café Prep, Sandwich, Pizza Cook, Barista, Server, and Clean up**

- Operates the point of sale system and maintains a balanced cash drawer
- Makes all menu items to meet quality, portion, and time standards
- Uses the panini grill
- Makes sandwiches and salads
- Scoops ice cream and makes shakes, floats, coffee, tea, cocoa, espresso, etc.
- Uses the bread slicer
- Slices meat, cheese, and vegetables for sandwich and pizza prep tables
- Makes pizza dough using a 60qt mixer
- Uses a dough sheeter for pizza dough
- Grates cheeses and make pizza sauces
- Assembles and bakes pizza
- Prepares baked goods for service and stocks the bakery display
- Packages bread, bakery products, and fills bakery orders as directed
- Washes and sanitizes dishes and uses the dishwasher
- Sorts garbage and recyclables; takes out trash in prep and customer areas as needed

- Assists with general cleaning (sweeping, dusting, scrubbing, emptying garbage, sorting recyclables, etc.)
- Lifts small tables and chairs onto and off of front porch
- Cross trains for Candy Shop work as time allows and need dictates

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Qualifications:

- Must be age 18 or older (occasionally an employee between 16 and 18 is hired for bussing, dish washing, cleaning, scooping ice cream, ringing people up, and other age appropriate tasks.)
- Has reliable transportation
- Has experience working in customer service and/or the food service or hospitality industry
- Has a reputation for giving great service to guests and co-workers
- Can work a flexible schedule, including evenings, weekends, and holidays
- Can handle multiple tasks at one time
- Has good problem solving skills
- Has strong interpersonal skills
- Is able to work independently and as a member of a team
- Communicates professionally in person and on the phone
- Has neat handwriting
- Enjoys handling complexity and paradox
- Exhibits strong organizational skills
- Works very effectively as part of a team
- Recognizes when help is needed and is willing to ask for it or provide it
- Must be able to do lifting, standing, bending, reaching, reading, and basic math
- Current Washington State Food Worker Card

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Adult experienced employees will also be:  
 Supervising and training newer personnel.  
 Doing more responsible levels of above tasks.

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**Please read the full job description at <http://www.thecshop.com/files/Cafe Crew Job Description 2019.pdf>**

**4. Candy Crew Member**

- Weighs and rings up candy
- Operates a point of sale system and maintains a balanced cash apron
- Scoops ice cream
- Packages and wraps candy
- Shaves ice, makes snow cone syrups, and makes snow cones
- Makes popcorn and cheesecorn (if over 18)
- Makes cotton candy sugars and cotton candy
- Washes and sanitizes dishes and uses the dishwasher
- Sorts garbage and recyclables; takes out trash in prep and customer areas as needed
- Assists with general cleaning (sweeping, dusting, scrubbing, emptying garbage, sorting recyclables, etc.)
- Cross train for age-appropriate Cafe work as time allows and need dictates

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Qualifications:

- Has reliable transportation
- Has a reputation for giving great service to guests and co-workers
- Can work a flexible schedule, including evenings, weekends, and holidays
- Can handle multiple tasks at one time
- Has good problem solving skills
- Has strong interpersonal skills
- Is able to work independently and as a member of a team
- Communicates professionally in person and on the phone
- Has neat handwriting
- Enjoys handling complexity and paradox
- Exhibits strong organizational skills
- Must be able to do lifting, standing, bending, reaching, reading, and basic math
- Current Washington State Food Worker Card

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Experienced employees over 18 will also be:

- Supervising and training other personnel.
- Popping popcorn, making cheesecorn.
- Possibly some candy making.
- Doing more responsible levels of above tasks.

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**Please read the full job description at <http://www.thecshop.com/files/Candy Crew Job Description 2019.pdf>**

You will be trained on the job to do all these tasks, but basic skills and a willingness to work well and work with others are pre-employment requirements.

# Application for C Shop Employment

(Turn in these pages only. Keep the ones with The C Shop information for yourself.)

Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_

Date Available \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle Initial

Address: \_\_\_\_\_  
Street and/or PO Box email

\_\_\_\_\_  
City State Zip Phone Cell Phone

Did someone refer you to The C Shop? \_\_\_\_\_ Who? \_\_\_\_\_

If you are under the age of 18, how old are you now? \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Authorization forms will be required from your parents if you are under 18)

Have you ever been convicted of a felony or misdemeanor? Yes \_\_\_\_\_ No \_\_\_\_\_

Comments:

Can you be legally employed in the US? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If hired you will need to present documents of proof)

In order of preference, which of the positions described are you most interested in?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

What is your hourly wage expectation? \_\_\_\_\_

How much would you **like** to work? Indicate minimums and maximums or if it doesn't matter.  
**Because our busiest times are weekends and holidays, expect to work at those times.**

Days per week? \_\_\_\_\_ Hours per day? \_\_\_\_\_

Are you willing to work overtime? \_\_\_\_\_ More than 5 days per week? \_\_\_\_\_

More than 8 hours per day? \_\_\_\_\_

Are you willing to work only 1 or 2 days per week? \_\_\_\_\_

Are there any times of the day, days of the week, or special dates between May 12<sup>th</sup> (Mother's Day) and September 2<sup>nd</sup> (Labor Day) that you would not be able to work?

List any reasons you might not be able to perform consistently and promptly any of the duties listed for the position(s) for which you are applying:

### **EDUCATION**

Name of School	Address	Dates Attended	Graduated
<u>Middle / High School</u>  GPA _____			
<u>College / University</u>  GPA _____			
<u>Other Education</u>			

Are you currently enrolled in school? \_\_\_\_\_ Year in school: \_\_\_\_\_

What else, if anything, would you like us to know about you?

Do you have any severe allergies?

## **WORK EXPERIENCE**

List at least 3 previous jobs beginning with your most recent employment experience. If you haven't had 3 jobs, include baby-sitting, yard work, volunteer experience, etc. so that you have at least 3 references with current contact information. Teachers or family friends can serve as references if you don't have any of prior work experience.

### **Most Recent Work Experience:**

Employer's Name	Employer's Phone
Employer's Address	Duties
Rate of Pay	Supervisor's name
Hours per week	Date Started/Ended
Reason for Leaving	



**Second Most Recent Work Experience:**

Employer's name	Employer's Phone
Employer's Address	Duties
Rate of Pay	Supervisor's Name
Hours	Date Started/Ended
Reason for Leaving	

**Third Most Recent Work Experience:**

Employer's Name	Employer's Phone
Employer's Address	Duties
Rate of pay	Supervisor's Name
Hours per week	Date started/Ended
Reason for Leaving	

List any training, skills, or experience which you feel would be an asset to The C Shop.

Do you have a current Washington State Food Worker Card? Yes \_\_\_\_\_ No \_\_\_\_\_

On a scale of 1 (lowest) to 10 (highest), how would you rate yourself on:

Organization	1	2	3	4	5	6	7	8	9	10
Attention to Detail	1	2	3	4	5	6	7	8	9	10
Seeing the Big Picture	1	2	3	4	5	6	7	8	9	10
Attendance	1	2	3	4	5	6	7	8	9	10
Attitude	1	2	3	4	5	6	7	8	9	10
Teamwork	1	2	3	4	5	6	7	8	9	10
Dependability	1	2	3	4	5	6	7	8	9	10
Quality of Work	1	2	3	4	5	6	7	8	9	10
Ability to Handle Pressure	1	2	3	4	5	6	7	8	9	10
Punctuality	1	2	3	4	5	6	7	8	9	10

What activities have you done that required working with people different from you?

List 3 things you enjoy or do well:

- 1.
- 2.
- 3.

List 3 things you find difficult or challenging:

- 1.
- 2.
- 3.

Why do you want to work for The C Shop?

If you are not hired for this season, do you wish to be considered for next summer? \_\_\_\_\_

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**PLEASE READ CAREFULLY  
APPLICANT'S CERTIFICATION AND AGREEMENT**

I give my permission to do a criminal background check and to contact any or all of my previous schools and/or employers for full information. All of the foregoing information I have supplied in this application is a full and complete statement of the facts, and it is understood that if any falsification be discovered, it will constitute grounds for dismissal upon discovery thereof.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Return application by mail, email, or in person to:

**The C Shop**

Pat Alesse and Saara Kuure  
4825 Alderson Rd  
Birch Bay, WA 98230  
Tel. 360-371-2070  
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